

PLUM CREEK WINERY WEDDING EVENT FORM

2306 160th Ave.

Algona, IA 50511

Email: PlumCreekWinery@Gmail.com

Website: www.PlumCreekWines.com

Phone: (319) 290-3101

Name of Party _____

Address _____

Contact Person _____ Phone _____

Email _____

Event Date & Description _____

Event Start/End Times _____

Number of Guests _____

Wine/Beer/Champagne Requested _____

Venue Space Requested _____

_____ Vineyard View

_____ Acreage View

_____ Winery Party Room

Rental & Set Up/Clean Up

Events are to be agreed upon when the contract is signed by both parties. All events must end by midnight unless otherwise arranged with the owner. Rental cost covers up to eight hours.

Please make arrangements with Plum Creek for wedding rehearsal times and decorating.

Contact Plum Creek for plans concerning caterers, music, and photographers.

If damage occurs during the time of the event, the rental party is responsible for replacement costs. Plum Creek will not be held liable for injuries or property damage/loss to others during the event, including but not limited to: property damage, personal injury, death, or any other incidents that may occur to any person(s) by use of the winery building and premises during the terms of this agreement. The terms of the agreement starts when the first guest arrives on the property and concludes when the last person leaves the property.

Smoking is permitted on the lawn only. Guests must dispose of their cigarettes in appropriate receptacles. Trash is to be placed in marked containers. No sparklers, bottle rockets, firecrackers, or any other fireworks are allowed. Please use non-flammable candles only. No firearms are allowed on Plum Creek property.

Children are welcome at Plum Creek Winery but must be supervised at all times. Restroom facilities are available. Dressing room areas will be provided. Golf cart shuttle will be provided to guests upon request. Golf carts will be operated by Plum Creek staff only.

Plum Creek Winery personnel have the authority to contact law enforcement officials if necessary to protect guests, premises, and personnel.

Wine, Alcohol, and Beverages

All wines served must be purchased from Plum Creek Winery. Beer and champagne must be arranged through Plum Creek. No hard alcohol is permitted on the premise. Non-alcoholic beverages such as pop and water may be provided by the renters. A coffee pot and punch bowl are available through Plum Creek. By law no one under 21 may consume or taste alcoholic beverages. The Party renting the event shall ensure that no underage drinking is allowed. Plum Creek Winery reserves the right to ask the party to leave if a minor is consuming alcohol. Alcohol will be served by Plum Creek staff.

Deposit and Payment

Total fee for services _____

Deposit of \$500.00 is due at the time of agreement.

Final invoice is due within 30 days after event.

Cancellation Policy

Client may cancel this agreement any time. If the client cancels up to 2 months prior to the event date the client is entitled to a full refund. If the client cancels less than 2 months prior to the event date, they will not be entitled to a deposit refund. In the event of damage sustained to the event premises, the client may not be entitled to a full deposit refund. Plum Creek may cancel this agreement at any time. If Plum Creek is unable to fulfill the event commitment, Plum Creek shall refund all monies previously paid by the client.

Photo Release Clause

Plum Creek has permission to use photos taken during the event for promotional purposes:

Yes

No

The Parties acknowledge and agree that this Agreement represents the entire agreement between the Parties. The Parties agree to the terms and conditions set forth above as demonstrated by the signatures as follows:

Client signature _____

date _____

Plum Creek Planner signature _____

date _____